



हरियाणा केंद्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF HARYANA

NAAC ACCREDITED 'A' GRADE UNIVERSITY

GENERAL INSTRUCTIONS

ONLINE REGISTRATION FOR COUNSELLING

(PROGRAMMES OFFERED THROUGH NCET-2025)

1. Candidates desirous to take admission in a programme of study at Central University of Haryana offered through NCET-2025 must participate in online counselling. A candidate must satisfy the following conditions: -
 - a. Must have the eligibility for admission to the programme. Please note that it is the sole responsibility of the candidate to ensure eligibility at the counselling stage. The admission of a candidate shall be cancelled if the eligibility claimed by him/her is found to be incorrect anytime during or after the admission process.
 - b. Must have appeared in the NCET-2025 for respective programme of study of Central University of Haryana.
2. Candidates satisfying the above conditions and desirous to take admission, must register for online counselling at University Website i.e. www.cuh.ac.in by paying a fee **₹300 (Except SC/ST/PwD/ Women/Transgender categories)**.
3. Candidates must ensure that mobile no and e-mail ID provided by him/her are valid and are active during counselling period. The mobile no and the e-mail ID must be his/her own or of the immediate family members /guardians.
4. **Candidates are advised not to register with mobile number and e-mail ID of cyber-cafe owner or some unknown person, which may lead to communication gap.** Similarly, candidates are also advised to pay the fee from his/her own account or the account of immediate family members/guardians, and **it should not be from the account of cyber-cafe owner or unknown person** as the refund of fee, if any, arising out of cancellation or otherwise will be remitted in the same account.
5. Candidates are advised to complete the registration process as per the schedule notified on the University website.

6. The candidates who have not registered for counselling within stipulated time will not be considered for subsequent stages of online counselling process.
7. The candidates are required to fill the preference while registration before the last date of locking of preferences, failing which the preferences will be automatically locked, which cannot be altered. In case the candidate has not filled his/her preferences while registration, the preferences will be automatically picked by system as a default choice.
8. Candidates must check their Admission Dashboard, Email, Mobile (SMS) and University Website for all communications, updates and schedule/change in schedule.
9. Based on NCET score obtained by the candidates, a comprehensive merit list will be prepared for each programme, and the same will be published on the University Website. From the comprehensive merit list, seats will be offered in order of NCET merit. The provisional allotment list will also be displayed on the University's website.
10. The admitted candidates are required to pay the requisite academic fee of the programme within the stipulated time as mentioned in the Activity Schedule. In case the candidate does not pay the academic fee, the seat shall be declared vacant and will be offered to the next eligible candidate(s) in the order of merit.
11. Vacancies resulting from cancellation/withdrawal will be filled from the waiting list.
12. If there is a tie in the NCET Score, the University Tie-breaking Policy (ANNEXURE - I) will be followed in offering the seat.
13. The Departmental Admission Committee (DAC) will check the eligibility of all the provisionally admitted candidates in the programme. The respective Department may contact the candidate for any clarification related to his/her candidature and may also ask for the resubmission of the documents if required.
14. If the candidate is found ineligible during the document verification stage, his/her candidature will be made ineligible to take admission in that programme and the admission will be cancelled.
15. The last date for Admission in Programmes offered through NCET-2025 and refund of fee on account of cancellation/withdrawal of admission will be as notified by the University/ University Grants Commission from time to time.

TIE - BREAKING POLICY

In case of a tie in NCET score, the following procedure will be followed in order to decide the merit:

1. The candidate, who scored higher marks in the qualifying degree, will be first offered the seat.
2. If there is a further tie in the score with regard to the above mentioned Point-1 (the case of same score in the qualifying degree), the seat will be offered to the candidate, who has scored higher marks in the concerned subject as per the eligibility of the programme.
3. If there is a further tie with regard to both of the above mentioned cases (Point 1 & 2), the seat will be offered to the candidate, who has scored higher marks in the preceding (relevant) degrees.
4. If the tie still continues, the candidate who is older in age will be given preference.
5. In case, the tie continues further with regard to all of the above mentioned cases (Point 1, 2, 3 & 4), the decision of the competent authority will be final and binding.